

## OVERVIEW AND SCRUTINY COMMITTEE WORK PROGRAMME 2018/19

### REGULAR ITEMS:

- Executive Committee Forward Plan
- Overview and Scrutiny Committee Work Programme 2018/19

### Additions to 16 October 2018

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### Deletions from 16 October 2018

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Committee Date: 27 November 2018			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Report – Quarter 2 2018/19.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Head of Corporate Services.	No.
Gloucestershire Health and Care Overview and Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (13 November 2018).	N/A	No.
Gloucestershire Police and Crime Panel Update.	To receive an update from the Council's representative on matters considered at the last meeting (16 November 2018).	N/A	No.
Gloucestershire Economic Growth Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (31 October and 21 November 2018).	N/A	No.

NB – Changes from previous work programme highlighted in bold

Committee Date: 8 January 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Ubico Report.	To receive a six month update from Ubico.	Head of Community Services.	No.
Enviro-Crimes Update.	To consider the interim report on basic metrics and any particular issues that have arisen.	Head of Community Services.	No – agreed by the Overview and Scrutiny Committee on 12 June 2018.

**NB – Changes from previous work programme highlighted in bold**

Committee Date: 12 February 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Gloucestershire Healthwatch.	To receive an update from Gloucestershire Healthwatch on the new arrangements and how this impacts on the borough.	Head of Corporate Services.	No.
Tewkesbury Borough News Review.	To review the implementation of the recommendations arising from the Tewkesbury Borough News Review and how the arrangements had worked over the initial 12 month period.	Corporate Services Manager.	No.
<b>Grass Cutting Improvement Plan.</b>	<b>To consider the progress made against the plan.</b>	<b>Head of Community Services.</b>	<b>No – agreed by the Overview and Scrutiny Committee on 4 September 2018.</b>
<b>Review of Water Supply Outage Monitoring Report.</b>	<b>To consider the progress made against the actions arising from the review (NB – <i>Partners to be invited to attend</i>)</b>	<b>Head of Community Services.</b>	<b>No – agreed by the Overview and Scrutiny Committee on 4 September 2018.</b>
<b>Trade Waste</b>	<b>To consider the progress made in respect of introducing a trade waste service.</b>	<b>Head of Community Services</b>	<b>No – agreed by the Overview and Scrutiny Committee on 17 July 2018.</b>
<b>Gloucestershire Police and Crime Panel Update.</b>	<b>To receive an update from the Council’s representative on matters considered at the last meeting (4 February 2019).</b>	<b>N/A</b>	<b>No.</b>

NB – Changes from previous work programme highlighted in bold

Committee Date: 12 February 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
<b>Gloucestershire Health and Care Overview and Scrutiny Committee Update.</b>	<b>To receive an update from the Council's representative on matters considered at the last meeting (15 January 2019).</b>	N/A	No.
Annual review of the effectiveness of the Council's involvement in the Gloucestershire Health, Community and Care Overview and Scrutiny Committee.	In order to authorise payment of the Council's contribution to the running costs for the forthcoming year.	Head of Corporate Services.	No.

NB – Changes from previous work programme highlighted in bold

Committee Date: 12 March 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Performance Report – Quarter 3 2018/19.	To review and scrutinise the performance management information and, where appropriate, to require response or action from the Executive Committee.	Head of Corporate Services.	No.
Flood Risk Management Group Report.	To receive an annual report on the progress against the Flood Risk Management Action Plan.	Head of Development Services.	No.
Healings Mill	<b>To consider the progress made in respect of Healings Mill.</b>	Head of Development Services.	<b>No - agreed by the Overview and Scrutiny Committee on 17 July 2018.</b>
Gloucestershire Health and Care Overview and Scrutiny Committee Update.	To receive an update from the Council's representative on matters considered at the last meeting (5 March 2019).	N/A	No.

NB – Changes from previous work programme highlighted in bold

Committee Date: 9 April 2019			
Agenda Item	Overview of Agenda Item	Lead Officer	Has agenda item previously been deferred? Details and date of deferment required
Overview and Scrutiny Committee Work Programme 2019/20.	To approve the Overview and Scrutiny Committee Work Programme for the forthcoming year.	Head of Corporate Services.	No.
Annual Overview and Scrutiny Report 2018/19.	To approve the annual report as required by the Council's Constitution to ensure that the activities of the Overview and Scrutiny Committee are promoted both internally and publicly to reinforce transparency and accountability in the democratic process.	Head of Corporate Services.	No.
Housing Strategy Monitoring Report.	To consider – six month update.	Housing Services Manager.	No.
Customer Care Strategy.	To consider – annual update.	Corporate Services Manager.	No.
<b>Community Safety Partnership Update.</b>	<b>To consider the update on the Community Safety Partnership.</b>	<b>Head of Community Services.</b>	<b>No – Exec Cttee approved the reconvening of the Tewkesbury CSP in August 2018. O&amp;S previously received an annual update.</b>
<b>Gloucestershire Police and Crime Panel Update.</b>	<b>To receive an update from the Council's representative on matters considered at the last meeting (15 March 2019).</b>	<b>N/A</b>	<b>No.</b>

NB – Changes from previous work programme highlighted in bold

## PENDING ITEMS

Agenda Item	Overview of Agenda Item
Gloucestershire Joint Waste Committee	<p>Updates to be brought to the Committee in respect of:</p> <ul style="list-style-type: none"> <li><del>the future work programme which would be developed with the Gloucestershire Joint Waste Committee in autumn 2017; and</del></li> <li><del>in the longer term, review of the Gloucestershire Waste Strategy.</del></li> </ul> <p>Agreed by the Overview and Scrutiny Committee at its meeting on 17 October 2017. <b>Update from the Joint Waste Team included on the Agenda for 16 October 2018.</b></p>
Review of Workforce Development Strategy.	Review by O&S Workshop – agreed by Overview and Scrutiny Committee at its meeting on 13 June 2017 - <b>January/February 2019.</b>
Review of Corporate Enforcement Policy.	Review by O&S Workshop – agreed by Overview and Scrutiny Committee at its meeting on 13 June 2017 – <b>March 2019.</b>
<del>Trade Waste.</del>	<del>Agreed by the Overview and Scrutiny Committee at its meeting on 17 July 2018 –</del> <b>Included on Agenda for 12 February 2019.</b>
<del>Healings Mill.</del>	<del>Agreed by the Overview and Scrutiny Committee at its meeting on 17 July 2018.</del> <b>Included on Agenda for 12 March 2019</b>
<del>Community Services Review Improvement Plan.</del>	<del>Agreed by Council at its meeting on 24 July 2018.</del> <b>For inclusion in 2019/20 Work Programme – July 2019.</b>
Community Safety Partnership Updates.	Previously considered annually by the Overview and Scrutiny Committee – Executive Committee due to approve the reconvening of the Tewkesbury Borough CSP and its Terms of Reference on 29 August 2018.
Review of Complaints Policy.	<b>Identified for review in the Corporate Policies and Strategies Report and agreed by the Overview and Scrutiny Committee at its meeting on 4 September 2018.</b>

NB – Changes from previous work programme highlighted in bold

Agenda Item	Overview of Agenda Item
Safeguarding Policy and Procedure.	Identified for review in the Corporate Policies and Strategies Report and agreed by the Overview and Scrutiny Committee at its meeting on 4 September 2018.
Single Use Plastic Policy.	Identified in the Corporate Policies and Strategies Report and agreed by the Overview and Scrutiny Committee at its meeting on 4 September 2018.
West Oxfordshire Visit/Presentation on Grounds Maintenance.	Possible item depending on the outcome of the review of the Grass Cutting Improvement Plan on 12 February 2019, as agreed by the Overview and Scrutiny Committee at its meeting on 4 September 2018.

ITEMS FOR INCLUSION IN 2019/20 WORK PROGRAMME	
Disabled Facilities Grants Review Monitoring Report.	June 2019 – To consider the annual update – agreed by Overview and Scrutiny Committee at its meeting on 1 May 2018.
Enviro-Crimes Annual Report.	June 2019 – agreed by the Overview and Scrutiny Committee at its meeting on 12 June 2018. Interim report in January 2020.
Review of Planning Enforcement Plan.	July 2019 – Review effectiveness of the Plan once it has been in operation for 12 months – agreed by Overview and Scrutiny Committee at its meeting on 9 January 2018.
<b>Community Services Review Improvement Plan.</b>	<b>July 2019 – Agreed by Council on 24 July 2018.</b>

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